

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the November 14, 2016 Potter County Commissioners' Court meeting and the November 17, 2016 Special Meeting of the Commissioners' Court to canvass returns from the November 8, 2016 general and special election.

The Potter County Commissioners' Court minutes for November 14, 2016, and November 17, 2016, were so recognized.

2. **BUDGET AMENDMENTS:** To consider and act upon approving budget amendments for the 2015-2016 and 2016-2017 fiscal years. [Hood]

MOTION was made by Commissioner Church: I move we approve the Budget Amendments for the 2015-2016 year and also the 2016-2017 fiscal year.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 9, 2016 through November 18, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 171994-172249 and wire #813-818 in the total amount of \$2,675,941.75.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

5. **COMPENSATORY TIME:** To hear a report on compensatory time and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave an update on compensatory time.

No action was taken on this item.

See Documentation

6. **TREASURER'S REPORT:** To recognize the monthly Treasurer's Report. [Jennings]
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Leann Jennings, Potter County Treasurer, gave a Treasurer's report to Commissioners' Court.

The monthly Treasurer's Report was so recognized. See Documentation

7. **TXDOT-AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS:** To consider and act upon an agreement with TxDOT for a 10% participation in a portion of the Loop 335 corridor that involves Potter County. The 10% amount is \$189,738.00 and can be paid out in four (4) equal payments for the next four (4) years. [Tanner, Crawford, Black]
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MOTION was made by Commissioner Church: I move that we approve the agreement with TxDOT for 10% participation in the Potter County portion of Loop 335 corridor out of Contingency.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

8. **ACCEPTANCE OF DONATION:** To consider and act upon accepting the donation to the county of a parking lot at S.E.4th and Pierce from Herring Bank, and, if accepted, authorizing the use of county resources to stripe the parking lot. [Tanner, Terry Dickerson]
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Nick Ward, Potter County Facilities Maintenance Assistant Director, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I move that we accept the temporary donation of the parking lot at SE 4th.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

9. **POTTER COUNTY MEMORIAL STADIUM:** To hear an update of the status of improvements to the baseball stadium. [Tanner, Murguia]
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Commissioner Murguia gave an update on the status of improvements to the baseball stadium.

Tim Bowles, Board of Directors, San Jacinto Christian Academy, and Mike Fuller, Athletic Coach, San Jacinto Christian Academy, spoke before Commissioners' Court.

This item will be brought back to Commissioners' Court on December 12, 2016.

10. **PARKING LOT IMPROVEMENTS:** To discuss information regarding Dick Bivins Stadium Parking Lot Renovations. [Murguia, Tanner, Brumley]
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Commissioner Murguia gave information and discussion was held in regards to Dick Bivins Stadium Parking Lot renovations.

11. **SEVENTH COURT OF APPEALS:** To consider and act upon a proposal to Architexas for fees on the renovation construction project of the breakroom at the Seventh Court of Appeals Office. [Shelton]
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Larry Irsik, Senior Principal, Architexas, presented a proposal to Commissioners' Court. Chief Justice Brian Quinn, Seventh Court of Appeals, spoke before Commissioners' Court.

No action was taken on this item.

See Documentation

12. **LAW ENFORCEMENT COMPLEX:** To consider a recommendation from the Potter County Phase III Advisory Committee to award the contract for the Potter County Law Enforcement Complex to Western Builders of Amarillo, Inc. [Phase III Advisory Committee]
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Those coming to speak before Commissioners' Court include the following:

John Kiehl, PRPC and Potter County Phase III Advisory Committee

Tim Koetting, Plains Builders, Inc.

Mike Head, Potter County Facilities Maintenance Director and Potter County Phase III Advisory Committee

Scott Brumley, Potter County Attorney and Phase III Advisory Committee

MOTION was made by Commissioner Church: I make a motion that we approve the contract for the Potter County Law Enforcement Complex and award that to Western Builders of Amarillo based on our Phase III Advisory Committee's recommendation.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

13. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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No Potter County Projects report was given.

14. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Elections:

- i. The discharge (end of election) of Juan Pacheco as temporary deputy clerk effective November 8, 2016.
See Documentation
- ii. The resignation of Cassy Bledsoe as part-time deputy clerk effective November 11, 2016.
See Documentation
- iii. The hiring of Ingrid Briles as temporary clerk (to catch upon from election). [Huntley]
See Documentation

B. Road and Bridge

- i. The resignation of Brandon Thompson as maintenance mechanic effective November 17, 2016. [Ysaguirre]
See Documentation

MOTION was made by Commissioner Murguia: I move that we accept the employment items as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

15. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 549 (84 female; 6 Childress) 83% felonies and 11% misdemeanors was given by Judge Tanner.

16. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

17. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

18. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Potter County Memorial Stadium

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, December 12, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 28th day of November, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy